**C.M.O.Netball Club**

**CONSTITUTION**

The Croydon Municipal Officers netball club, hereinafter known as the club, aims to help and encourage all its members to improve their netball skills, to play netball to the best of their ability and, above all to enjoy themselves whether player, umpire or coach. CMO Netball club shall be open to all persons regardless of religion, ethnicity or sexual orientation. They shall be welcomed into the club and encouraged to become involved in club decisions as soon as possible.

The club will follow the constitutions, rules and guidelines of:-

 1) England Netball. (EN)

 2) Surrey County Netball Association. (SCNA)

 3) Croydon Netball Leagues (CNL)

 4) Surrey Metropolitan League.

 5) Surrey Netball League.

 And any other league that teams decide to join.

**Ground**

The club will play all home games at the Shirley High School ground in Shirley Church Road, conditions permitting.

**Membership**

All players will affiliate to EN., and be registered with CNL by the due date or as soon a possible after they join the club. No participant or volunteer will receive less favourable treatment on the grounds of gender, marital status, social/economic status, race, ethnicity, religious belief, sexual identity or ability nor will be disadvantaged by conditions or requirements that are not relevant to performance unless this compromises the duty of care to the youth of the club. Any member fully paid up for the previous season will be eligible to nominate officers, stand for election and vote at the AGM or any other meeting held by the club. Voting shall be by a show of hands unless a proposal to vote otherwise is proposed, seconded and carried by the majority of those present.

**AGM**

The Secretary will send out notification, 21 days prior to the AGM held annually at the end of the winter playing season. The quorum for an AGM shall be the number of officers +1 member of the previous years membership. Nominations, proposed and seconded by eligible members, for next seasons officers must be received 7 days prior to the AGM. Officers can stand for re-election. Failing any nominations being received, volunteers will be accepted at the meeting, subject to the approval of the AGM. All elections will be ratified by a straight majority on a show of hands of eligible members present. In the case of no one person having a majority, a second vote will be taken between the highest scoring candidates.

 The AGM will elect for the following season:-

 a) Chairman.

 b) Secretary.

 c) Treasurer

 d) Fixture secretary

 e) any other assistant officers that the club feels are necessary for the smooth running of the club. (Social, Umpire, Welfare, Fundraising, Press/publicity/website, registration, Coach,)

 The AGM will receive:-

 a) Reports from last seasons officers.

 b) Receive the previous years audited accounts.

 c) Decide on membership fees for the following season.

 d) Discuss and decide upon matters concerning the running of the club for the following year which will be incorporates into the action plan.

 e) Discuss any other topic deemed necessary by a majority of the eligible members.

Any changes to the constitution or the rules of the club must be proposed and seconded by two eligible members and given in writing to the Secretary 2weeks before the AGM.

**Committee**

Once elected, the officers along with the team captains (Sat, Evening, summer, Junior coach) will form the committee and be responsible for the general week by week running of the club. They will carry out their duties as laid down by the “Roles and Responsibilities” documents.

They should meet regularly and bring any discussion or decisions to a meeting of the club. This will normally be at a training session which all members are expected to attend. Any player apologising for absence from training will be informed of the topic for discussion and asked to put their point of view which will be conveyed to the meeting. The absent member will be informed of the outcome of the discussions as soon as possible.

 A quorum for a committee meeting will be 5 officers including the chairman.

 They are able to appoint subcommittees as they see fit.

 They will be responsible for any disciplinary hearings as maybe necessary and responsible for carrying out any action deemed necessary.

**Finance**

The Treasurer will be responsible for all the finances of the club.

He/She will open an appropriate bank account and arrange for another signatory to it.

He/she will arrange for an audited set of accounts to be presented to the AGM. The treasurer and secretary shall sign the club cheques making sure that 2 signatures are required on all cheques.

**Discipline**

The club will discipline under the SCNA rules and guidelines, any member who brings the game of netball or the CMO club into disrepute.

Complaints against members concerning behaviour unacceptable to the club should be put in writing and given to the Secretary. The member against whom the complaint was made should be asked for their side of the story also in writing. A meeting will be called and the matter discussed. The two people concerned may be asked to attend to clarify certain points. The decision of the hearing will be conveyed to all persons concerned within 7 days. The member against whom the complaint was made has the right to appeal within 7/14 days against any disciplinary action proposed.

**Dissolution**

The club can be dissolved by a motion passed at an AGM or EGM . Any assets remaining will be given to the CNL to be used for the benefit of local Netball clubs.

Signed:

Chairperson: Sharon Biant-Judd \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Secretary: Louise Locke \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: